



722 IN Hwy 212
Michigan City, IN 46360
(219) 872-4499

WWW.MICHIANAHUMANESOCIETY.ORG

DATE: _____

APPLICATION FOR VOLUNTEER STAFF:

**** MUST BE 18 YEARS OLD**

Volunteers play a critical role in the success of the MHS.

Whatever your level of skill or experience, we may have the perfect opportunity for you!

VOLUNTEER INFO:

NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

HOME PHONE: _____ WORK PHONE: _____

CELL PHONE: _____ EMAIL: _____

***PLEASE CHECK PREFERRED CONTACT METHOD**

Where do you work/study? _____

How many hours per week? _____

Education level (circle last year completed) High School 1 2 3 4/College 1 2 3 4/Graduate 1 2 3 4

How did you hear about our volunteer program? Facebook Website Other: _____

Have you ever volunteered for MHS before? Yes _____ No _____ If so, when? _____

For how long? _____ What were your duties? _____

Why did you stop? _____

Have you ever worked as a volunteer anywhere else before? Yes _____ No _____

Organization: _____ Responsibilities: _____ Length of Service: _____ Why did you stop? _____

Do you have any pets of your own? If so, what are they and where did you get them? Yes _____ No _____

Are there any restrictions that may affect your availability for volunteer work? (i.e. family, work schedules, health restrictions, transportation, etc.) _____

DO YOU HAVE ANY ALLERGIES TO ANIMALS (OR AT ALL) THAT WE SHOULD BE AWARE OF? Yes ___ No ___

If so, what are they? _____

Please check any and all areas that are of interest to you!

SHELTER:

- Cleaning Kennels
- Cage/Litter Box Cleaning
- Lost and Found Research and Phone Work
- Handy Work and Maintenance
- Recycling
- Greet the Public
- Socializing Animals

CLERICAL:

- Word Processing
- Phone Answering
- Typing, Copying, Mailing, Filing, etc.
- Phone Calls
- Assist Receptionist

ADOPTIONS:

- Counseling and Follow-up
- Making Adoption Packets
- Foster Care (In your home)
- Adoption Call Backs

SPECIAL EVENTS and FUNDRAISING

- Community Outreach Events/Festivals/Fairs
- Literature Distribution
- Education Programs
- Humane Education School Visits
- Fundraising Events

MISCELLANEOUS:

- Photography/Videography
- Graphic Design/Art Skills

What would you most like to do and why? _____

TIMES YOU'RE AVAILABLE:

- Mondays: _____
- Tuesdays: _____
- Wednesdays: _____
- Thursdays: _____
- Fridays: _____
- Saturdays: _____
- Sundays: _____

Do you prefer AM or PM? _____

Would you like to be contacted regarding special and/or community events and volunteer needs?

The Volunteer Coordinator would like to email notifications re: events, volunteer staff needs, etc.

Do you frequently check your email?

*****Please be sure to provide email contact info on the first page.**

VOLUNTEER AGREEMENT:

In consideration of this opportunity to volunteer, I agree to the following terms and conditions, intending to be legally bound by them:

1. I will abide by the mission, rules, regulations, policies, and programs of The Michiana Humane Society and SPCA while I am a Volunteer.
2. If I stop being a volunteer for The Michiana Humane Society and SPCA for any reason or upon The Michiana Humane Society and SPCA's request at any time, I will promptly return all of The Michiana Humane Society and SPCA's supplies, equipment, records, and other items in good, clean condition.
3. I assume the risk of being bitten, scratched, injured, or frightened by: cats, kittens, dogs, puppies, rabbits, guinea pigs, and any other species under The Michiana Humane Society and SPCA's care in connection with my volunteer work for The Michiana Humane Society and SPCA. The Michiana Humane Society and SPCA is not liable to me for any injuries, damages, liabilities, losses, judgments, costs, or expenses whatsoever which I might suffer or sustain in connection with the performance of my volunteer activities for The Michiana Humane Society and SPCA unless they are the result of The Michiana Humane Society and SPCA's gross negligence or intentional misconduct. I indemnify, defend, and hold The Michiana Humane Society and SPCA harmless from and against any claims, lawsuits, injuries, damages, losses, costs, or expenses whatsoever sustained by any companion animal or volunteer activities for The Michiana Humane Society and SPCA, or my breach of The Michiana Humane Society and SPCA's rules, regulations, policies, and programs.
4. I understand and agree that The Michiana Humane Society and SPCA may refuse volunteer applications for any reason.
5. If I will be sheltering or providing foster care or boarding of any of The Michiana Humane Society and SPCA's animals in my home or business, I consent to The Michiana Humane Society and SPCA visiting my home or business from time to time to observe the animals and their living quarters and level of care.
6. I have accurately and truthfully completed this Volunteer Application and Agreement.
7. Any modification to the agreement must be in writing, signed by both parties.
8. This agreement is binding between The Michiana Humane Society and SPCA, me, and The Michiana Humane Society and SPCA's and my respective heirs, successors, assigns, executors, and personal representatives.

Signed: _____ Date: _____

In case of emergency, notify: _____

Relationship: _____ Phone: _____

Physician: _____ Phone: _____